#### Article I Name

Section 1. This association shall be named, known and styled as: Phi Sigma Kappa Association of State College (the Association).

### Article II Membership

Section 1. Any person who is or has been a duly registered student of the Pennsylvania State University and has been duly initiated into the fraternal brotherhood of Kappa Chapter of Phi Sigma Kappa shall be eligible to membership in the association.

## Article III Dues

Section 1. There shall be no dues collected from members of the Association.

### Article IV Meetings

- Section 1. A general membership meeting shall be held once per year on the weekend designated as "Homecoming Weekend" by the Pennsylvania State University.
- Section 2. The Board of Directors shall meet at least once per year. It is recommended that the Board members meet to discuss regular business issues at least once each quarter.
- Section 3. Special meetings of the general membership may be called by the President at such times as he may deem necessary; or upon written request signed by three members of the Board of Directors; or upon the written request signed by twenty members of this Association.
- Section 4. Special meetings of the Board of Directors shall be called by the President whenever he shall deem necessary; or at the written request signed by three members of the Board of Directors.
- Section 5. Each member shall be entitled to two weeks notice of any special meeting and each Director shall receive three days notice of a special meeting.
- Section 6. Meetings can be in-person, or may utilize electronic communication, including telephone conference calls and web-based applications that provide equivalent communications to in-person meetings, i.e. two-way voice communications enabling all members to review and discuss the matters of the Association in an effective manner.

### Article V Waiver of Notice

Section 1. Whenever any notice is required by the provisions of the by-laws, a waiver thereof in writing, signed by the person or persons entitled to such notices, whether before or after the time stated therein, shall be equivalent thereto.

### Article VI Officers

Section 1. The officers of this association shall be, the President, the Vice-President, the Secretary, and the Treasurer.

Section 2. All officers must be members of the Board of Directors.

## Article VII Duties of Officers

Section 1. The President shall preside at all meetings of the members and of the Board of Directors; he shall perform duties and manage the business of the Association as is usual in a corporation, including, but not limited to the following duties: he shall execute all bonds, mortgages and other contracts of this Association; he shall supervise and direct all other officers of the Association and see that their duties are properly performed; and he shall report to the Board of Directors all matters within his knowledge that may affect the Association.

Section 2. The Vice-President shall be vested with all powers and shall perform all duties of the President during the absence of the latter and shall have other duties as may, from time to time, be determined by the Board of Directors.

Section 3. The Secretary shall attend all meetings of the Board of Directors and of the members. As Secretary, he shall act as clerk of those meetings; and shall record all votes and minutes of all proceedings in a book to be kept for that purpose; shall send notes, when required by the by-laws or when ordered to do so by the President or the Board of Directors, to the members or to the Directors; he shall be the custodian of all books and records of this Association;

Section 4. The Treasurer shall have charge of the funds of this Association in depositories designated by the Board of Directors; he shall pay all the vouchers or orders properly attested by the President; and he shall make a complete and accurate report of the finances of this Association at each annual meeting of the members, at the regular meetings of the Board of Directors, or at any other time upon request, to the Board of Directors.

#### Article VIII Bonds

Section 1. The Board of Directors may require such officers to be bonded as it shall deem necessary, for any amount as it may deem requisite.

## Article IX Board of Directors

Section 1. The Board of Directors shall consist of all the officers of this Association as set forth in Article VI and five other members elected by the membership by majority vote.

### Article X Duties and Powers of the Board of Directors

Section 1. The property and business of this Association shall be managed by the Board of Directors.

Section 2. In addition to the general powers of the Board of Directors by virtue of their office, by authority of the charter, by law and elsewhere in these by-laws, the following specific powers are expressly conferred on the Board of Directors.

To purchase or otherwise acquire for the Association any property, right or privilege which it is authorized to acquire at such price or consideration, and upon such terms as they deem expedient; to appoint, to remove or suspend subordinate agents or servants, to determine their duties and affix their salaries; to permanently remove or suspend any subordinate officer or servant; to determine who shall be authorized, on behalf of this Association to sign bills, notices, receipts, acceptances, endorsements, checks, releases, contracts, and any other instruments; to delegate powers to standing or special committees, or to officers or agents of the Association; generally to do all such lawful acts and things as are not by law, or by charter, or by these by-laws directed or required to be done by the members.

## Article XI Nominations and Elections and Terms of Office

- Section 1. Election shall be held annually, at the time of the meeting designated in Article IV Section 1.
- Section 2. The general membership shall elect the Board of Directors.
- Section 3. The Board of Directors shall elect their officers from among the Board members.
- Section 4. The term of office for all the officers and members of the Board of Directors shall be for three years.
- Section 5. In the event that the office of an officer or member of the Board of Directors shall become vacant, the remaining members of the Board of Directors shall fill such vacancy for the unexpired term, or choose to fill the vacancy with a willing member of the Association until the next election of Board members.
- Section 6. A simple majority vote of the members present and voting shall be required to elect an officer or a Director.
- Section 7. Any member in good standing shall be eligible to hold office in this Association either as an officer or a member of the Board of Directors.

### Article XII Quorum

Section 1. A quorum for the purpose of holding any meeting of the members shall be at least twelve members, except for Board of Directors meetings as set forth in Article XII, Section 2..

Section 2. A quorum for the purpose of holding any meeting of the Board of Directors shall be the simple majority of the members of the Board of Directors.

### Article XIII Majority Vote

Section 1. A simple majority shall be required to pass any motion at any meeting of the members or Board of Directors, except that in case of a motion to expel a member from the Association, a three-fourths vote of the members present shall be necessary to carry the motion.

# Article XIV Rights and Obligations of Members

Section 1. Every member in good standing shall have the right to vote at the general membership meetings and to hold office.

Section 2. The books, accounts and records of this Association shall be open for inspection to any member of the Board of Directors at any time. Members of this Association may, in the discretion of the Board of Directors, inspect such books, accounts and records of this Association at such reasonable times as the Board of Directors may by resolution designate.

### Article XVI Amendments

Section 1. The members of this Association may, by a majority vote of the members present and voting, alter, amend, suspend, or annul these by-laws at any regular meeting or special meeting called for this purpose.

# Article XVII Adoption of By-Laws

Section 1. These by-laws shall be adopted by a majority vote of members present and voting at the time of its proposal to the members for ratification.

Section 2. These by-laws shall be in full force and effect immediately upon their adoption as set forth in Section 1.